

# MGM TAXSERVE

Office: 102, Ground Floor, Deep Plaza, Near District Courts,  
Gurgaon-122001; Ph: 0124-4105600; Telefax: 0124-4105600

Mob: +91-9871035600

Email: [mgmtaxserve@gmail.com](mailto:mgmtaxserve@gmail.com)

Web: [www.mgmtaxserve.com](http://www.mgmtaxserve.com)

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## **DOCUMENTS REQUIRED FOR REGISTRATION PURPOSE UNDER SERVICE TAX RULES.**

1. Memorandum and Article of Association of the Company.
2. List of Directors with PAN
3. Photocopy of PAN of the Company & authorised Signatory.
4. Resolution in favour of director /Applicant who sign the application.
5. Bank Account No. with Bank Name, & Address.
6. Proof of ownership/rent receipt/lease deed of the unit.
7. Kind of services to be provided.
8. Phone and Fax No. of Company with Email address.
9. Proof of residence of Directors & Applicant with phone number of residence.
10. Form No. 32 in case of change of director.

All documents required in triplicate & self attested.

Thanks & Regards

(Mahesh Gupta, Advocate)